

TOUCHING THE LIVES OF CHILDREN WITH GOD'S LOVE

Ingleside Weekday Preschool

School year 2010-2011

834 Wimbish Road

Macon, GA 31210

478.330.5115

Ruth Brady, Weekday Preschool Director

Ginny Fillingim, Preschool Minister

Dr. Timothy McCoy, Senior Pastor

Welcome

Ingleside Weekday Preschool

We would like to welcome you to Ingleside Weekday Preschool. Thank you for allowing your children to be a part of our program. We have a wonderful team of teachers who are committed to serving and loving your children and to teaching them about God, all of His creation and the people that help us.

We hope that you will find this information booklet to be helpful throughout the school year. If you have any questions or concerns, please feel free to call. Our teachers will also be available to assist you in any way possible. An appointment can be made to meet with your child's teacher or the Weekday Preschool Director by calling the Preschool Office at 330.5115.

We as a staff look forward to serving you and your children in the coming year. Our goal is to make your children's school experience a positive one.

“Train up a child in the way he should go and when he is old he will not depart from it.”

Proverbs 22:6

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Ingleside Weekday Preschool 2010-2011

Our Purpose Statement is to...

- A - Teach children to Adore God through music, Bible verses, prayer and Chapel.
- B - Bring students and families to an awareness and knowledge of the plan of salvation.
- C - Teach Christ-centered curriculum.
- D - Disciple children through discipline.
- E - Equip teachers through training to be effective communicators of Christ's love.

School Time and Location

Ingleside Weekday Preschool is equipping children ages 2-6 to be successful in school and to continue to learn about God and His creation.

School Year:	August through May
Time:	9:00 a.m. - 12:00 p.m. Kindergarten 8:30 a.m. - 12:30 p.m.
Days:	2K Classes Monday/Wednesday Tuesday/Thursday Fun Fridays 3K Monday/Wednesday/Friday Monday through Friday 4K Monday through Friday Monday/Wednesday/Friday 5K Monday through Friday

Location: Ingleside Baptist Church - D Building
834 Wimbish Road
Macon, GA 31210

For Information: Ruth Brady, Director
Preschool Ministry Office @ 330.5115

Entrance Requirements

- In accordance with the state requirements for school entrance, a child must be of age on or before **September 1** for entrance into each class (i.e. a child must be 2 on or before September 1 for entrance into 2K).
- Children entering into our 3K Program **MUST BE TOILET TRAINED/NO EXCEPTIONS!**
- The school must have all appropriate paperwork on file and the registration fee must be paid.

Orientation

Orientation is held the week before the school year begins. A letter and schedule of dates and times for each class will be mailed in the summer. Students attend orientation with their parents so they can see their class and meet their teachers. Other arrangements must be made for siblings.

Dismissal Policy

Ingleside Weekday Preschool reserves the right of dismissal of any child if, after entering the program, the child seems unable to participate in group experiences or if fees have not been paid.

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Holiday Observations

HALLOWEEN:

We celebrate fall in our WPS program by emphasizing nature. We learn about pumpkins and how they grow and how they are used as food. Cats, spiders and bats are studied as part of God's creation.

We do not use witches, ghosts, goblins, or demons as decorations or for crafts. Please do not send them to school as part of a goody bag or craft as they will not be used.

The students are all invited to the Fall Family Festival that is offered by our church. Please encourage your child to dress in an appropriate fun costume and bring the whole family to this fun night.

CHRISTMAS:

At Christmas we celebrate the birth of our Savior, Jesus Christ. Trees decorated with angels, stars and symbols of the birth of Christ are very meaningful and the manger is the focus of our WPS programs and decorations. Snowmen are used as part of our winter unit.

We do not use Santa Claus, Rudolph, or elves in decorations or for crafts. Please do not send them to school as part of a goody bag or craft as they will not be used.

EASTER:

Easter is the celebration of Christ's resurrection. The Easter bunny is not used in WPS programs or crafts. We put the emphasis on spring and new life and the resurrection of Christ.

Ingleside offers an annual Easter Family Fun Day the Saturday before Easter. All students, siblings and friends are invited to attend.

Weekday Preschool Calendar

August 16, 2010.....	First Day of School
September 6, 2010.....	Labor Day Holiday
October 11, 2010.....	Columbus Day Holiday
November 22-26, 2010.....	Thanksgiving Holidays
December 20, 2010-January 3, 2011.....	Christmas Holidays
January 4, 2011.....	Preschool Resumes
January 17, 2011.....	Martin Luther King Holiday
January 20, 2011.....	Registration (IBC members/current)
January 25, 2011.....	Registration (community)
February 21, 2011.....	President's Day Holiday
March 28-April 1, 2011.....	Spring Break
May 20, 2011.....	Last Day of School

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Building Security

The safety of our children in all our programs is always our primary concern. Our safety policy is not to keep parents out of our classrooms, but rather to monitor everyone on our preschool floors. Our preschool facilities are very secure at all times to insure the safety of your children while in our care.

- On school mornings, the front doors to our WPS building will remain locked at all times. We will have staff members posted at the entrance doors to assist children into the building.
- Because the front doors are locked, you may ring the “doorbell” and someone will let you in.
- All other doors into the WPS building will remain locked. When you need access to the building, please enter through the front doors. Please come to our greeting area and sign in as a visitor and obtain a visitor pass to be worn at all times while you are in the building.

School Procedures for Emergency Preparedness

What to expect from your school staff in preparation for and during an actual emergency.

1. Regularly scheduled fire and tornado drills will be conducted every month.
2. Your child will be instructed in emergency procedures for fire, tornado, etc.
3. Your child will be kept at school during school hours unless it is unsafe or inappropriate to do so.
4. Should the school need to be evacuated, students will be taken to the nearest safe location available. You can receive this information from your local radio station. Contact will be made with parents as soon as possible.

Opportunities Available

Prayer partners for each class are needed. Please contact the WPS Director if you or someone you know would be interested in this ministry. Parents are invited and encouraged to participate in their child’s class. If you have a special talent, interest, cultural background, occupation, or hobby or would like to help with an art project or to be a special reader, please advise your child’s teacher. She will schedule a time for your class visit.

Helping Your Child Have a Positive School Experience

When you bring your child to school, you bring him to Christian teachers who know, love and understand children. You place your child in their hands. Assure your child that you will return for them, and then leave promptly. Most children make better adjustments to the group the first days if the parent is not present. If you are nervous or upset they will think they should be also. We do, however understand how difficult it is on mom and dad to leave a crying child. Please feel free to stand outside of the classroom and observe your child through the privacy window.

You can help your child learn by reinforcing at home what they are learning at school. Help them learn to put away toys, keep themselves clean, listen when another is talking, take turns, respect property, be polite, obey, and look upon their parents, teachers, and playmates as friends. They can also develop good habits of eating and rest and learn rules of safety.

The most important way in which parents can help their children make a successful adjustment to school is through giving them lots of love and a feeling of security. Home needs to be a place of consistency and comfort, wherein the child knows they are loved and secure.

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Registration Policy and Fees

- Registration for Weekday Preschool is in January for Ingleside Baptist Church members and those currently enrolled in our programs. It will be open to the community a few days after this. Please check with the WPS office for the time, date and location of registration.
- The registration fee for the 2010-2011 school year is equivalent to one month of tuition and is payable at the time of registration.
- Full payment of registration fee and all completed forms are necessary in order to hold your spot in the program.
- The registration fee is not the August tuition payment.
- **This fee is non-refundable.**

Tuition and Financial Policy

- Tuition is due and payable in full on the first school day of each month, August to May as follows:

Two Day Class 2K	\$115.00	2K-Fun Friday \$40.00
Three Day Class 3K/4K	\$140.00	
Five Day Class 3K/4K	\$180.00	
Five Day Kindergarten	\$210.00	

- A **\$20.00 late fee** will be added to your tuition for payments not received by the 10th of each month.
- Checks should be made payable to IBC WPS and placed in the payment box located in the WPS office or mailed to Ingleside Weekday Preschool, 834 Wimbish Road, Macon, Georgia 31210. Teachers will not be responsible for accepting payments at any time.
- There is a **\$5.00** fee for any returned checks.
- If paying in cash, please use exact change and get a receipt from the WPS office.
- Please do not combine tuition payments with any other program fee (such as MMO).
- If tuition payments are unpaid for two months, the student will be withdrawn by the first school day of the next month. We will hold the child's spot for one month and reinstate them if the fees are paid in full during that time.
- If you have extenuating circumstances regarding a payment, please speak with the WPS Director.

Student Withdrawal Procedure

- A two week notice should be made for any withdrawals during the school year. Please complete the Withdrawal Form located in the back of this Handbook and turn into the Weekday Preschool office as your notice of withdrawal. You will be responsible for the regular tuition amount through the end of the month during which you withdraw.

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Drop off and Pick up Procedures

- School begins at 9:00 a.m. (Kindergarten at 8:30 a.m.). Children must be picked up promptly at noon (Kindergarten 12:30 p.m.).
- There will be a \$10.00 late fee for every fifteen minutes a parent is late after 12:15 p.m. (Kindergarten 12:45 p.m.).
- Please have your child's class identification in the right side of your car's front window.
- There will be greeters each morning to assist your child out of the car and to his/her classroom.
- Your child will be taken to your car as you come through at the end of the school day.
- If you are coming in to drop off/pick up your child, please **do not** cross in between the cars. You must cross at the beginning of the carpool line.
- Pull up as far as possible to help us in getting the children in the cars quickly and safely.
- For the safety of the children we ask that you do not use cell phones while in the carpool area.
- We cannot allow a child to leave the school with anyone unless we have the parent's permission.
- If someone other than the regular person is picking up your child and we are not familiar with them, identification will be required.
- Please never leave a baby or a child in a car unattended.

Attendance Policy

- It is important that your child arrive on time. The teachers have curriculum to follow and your child will miss out if they are late at the beginning of the morning.
- On occasion, WPS may be cancelled due to snow or other weather emergencies. The decision to cancel school will be made by no later than 6:00 am on the day that school will be canceled. If school is cancelled on that day, a notification e-mail will be sent to all parents whose e-mail address is on file with the WPS office. We will also post our school closure on the WMAZ website.

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Parent Visitation

Parents are always welcome to visit the WPS floor, however for security purposes and so as not to disrupt the classes we ask that you notify the teacher before visiting the classrooms.

When you drop off or pick up your children (inside or in the carpool line) please do not use this as a time to have a conversation with the teacher. If you need to speak with your child's teacher, please schedule a conference or wait until all students have been dismissed.

Tardiness

It cannot be overemphasized that prompt arrival and regular attendance (unless ill) are important to your child's school year and the establishment of future habits of regularity. The student who is late for arrival at school misses a portion of that day's learning activities.

Clothing

- Dress your child in loose, comfortable clothing.
- Sandals and jellies are not safe to play on the playground and are not suitable for P. E. Please have your child wear tennis shoes.
- Long dresses are discouraged for regular school days.

Messages

Please send all messages in writing and pin them to the outside of your child's school bag. We cannot accept verbal statements from children concerning changes in carpool.

Birthdays

Birthdays will be celebrated in the classroom at snack time. If you would like to bring a special snack for your child's birthday celebration, please let the teacher know in advance.

Chapel

- Chapel time is held on the first Monday of each month.
- Chapel is normally held in the Xtreme Zone.
- This is the one time that all of the classes will be combined.
- Different special guests from our church staff share with the children each month.

Field Trips

- The 3K, 4K and 5K classes will have field trips to various locations throughout the year.
- Parents will get information on each field trip in advance.
- Parents will be needed to provide transportation. Please let your child's teacher know if you are interested in participating.
- All children 5 years of age and under are required by law to be in a child passenger restraining system approved by the U.S. Department of Transportation.

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Illness Policy

For the protection and well being of your children, the Illness Policy is carefully and consistently enforced. Our policy is in accordance with the guidelines set forth by the Department of Human Resources. Your cooperation is necessary to help keep all of the children as healthy as possible.

Parents will be requested to refrain from bringing their child to school if the child has:

- A fever greater than 99.5 degrees
- Diarrhea or vomiting
- Rashes other than normal skin irritations or open sores
- Severe coughing
- Any contagious symptoms (i.e. green nasal discharge, sore throat, severe coughing, etc.)
- Any symptoms related to a communicable illness (infections such as pink eye, strep throat, impetigo, scabies, lice, ringworm, boils, measles and chicken pox, which are spread by person-to-person contact)

If you are notified that your child is ill in school, we ask that you make every effort to pick him/her up within the hour. A sick child may return to school after being symptom free for 24 hours. A child may also return if accompanied by a doctor's note stating that the child is not contagious.

Every family must receive, read and sign a copy of our Infection Control Policy and Procedure.

Discipline Procedure

- All students will be encouraged to use appropriate behavior while in school.
- Students who exhibit inappropriate behavior will be given loving instruction and/or placed in time out.
- Students who continue to have difficulty behaving in the classroom will be sent to the office of the WPS Director.
- Students causing physical harm to others (hitting, scratching, biting, etc.) while at WPS will be sent to the office of the WPS Director and parents will be notified of the behavior. At the third offense the parents will be asked by the Director to remove the student from class for two weeks or until such behavior ceases.

Parent Notification Procedure

ILLNESS/INJURY: A parent will be notified immediately of any illness or injury requiring professional medical attention. In the event that a parent cannot be contacted, their local emergency contact person will be notified. 911 will be called if an illness or injury requires immediate professional medical attention.

BITING: If any student exhibits biting behavior while in a WPS class, his/her parents will be notified. At the third offense, the parents will be asked by the WPS Director to remove the student from class for two weeks or until such behavior ceases.

BEHAVIOR: Students who show disrespectful behavior towards other students and teachers such as hitting, kicking or spitting will be sent to the office of the WPS Director and parents will be notified of the behavior. At the third offense the parents will be asked by the Director to remove the student from class for two weeks or until such behavior ceases.

INGLESIDE PRESCHOOL MINISTRY INFECTION CONTROL POLICY AND PROCEDURE

INTRODUCTION

By the very nature of preschoolers' activity, diapered infants and toddlers, and normal infant mouthing behavior, preschoolers are naturally exposed to a higher rate of infection than are other children. Infections such as *diarrhea* and *Hepatitis A* are primarily spread by a fecal-oral route, meaning that there is a higher spread among children who are in diapers. Infections such as serious forms of *meningitis, influenza, chickenpox and most respiratory infections* are spread by contact with respiratory secretions and lesions. Infections such as *pink eye, impetigo, scabies, lice, ringworm and chicken pox* are spread by person to person contact. *Fever blisters (Herpes)* are spread by contact with urine and mainly saliva. *Cytomegalovirus* (CMV), a viral infection most commonly found in newborns and often without symptoms in children, but one which can cause birth defects in unborn babies, is spread through urine and saliva. So far as is known by medical science, *Hepatitis B* and *AIDS* are spread by contact with blood (transfusions, across the placenta in the unborn baby and through the birth process) and intimate contact (sexual intercourse and possibly breast feeding). There have been no known cases of *Hepatitis B* or *AIDS* spread in day care centers and none documented in daily living activities within families.

In order to minimize the spread of any infectious diseases within the preschool area and to insure the health and safety of all children and care givers, the following procedures will be followed.

SPECIFIC PROCEDURES

1. Diapers shall be changed in the child's own crib or on a nonporous surface which is sanitized after each use.
2. Strict hand washing with antibacterial soap is of utmost importance in the prevention of the spread of infection. Therefore; *care givers are required to wash hands with the antibacterial soap after each diaper change, after accompanying a child to the toilet, after assisting a child to wipe his/her nose, after contact with his/her own nasal secretions and before food preparations.* Care givers should make sure that a child's hands are washed after using the toilet, after use of tissues for wiping eyes and nose and before eating. Disposable towels will be used after hand washing.
3. When an infant or toddler is seen putting an object in to his/her mouth, this object shall be put into the sink for cleaning by the housekeeping staff with a disinfecting solution before being returned to the "clean toy" container.
4. The Preschool Minister should be notified of any spills, soiling of blood, urine and feces, so that proper cleaning and disinfecting can be arranged with housekeeping staff.
5. All changing tables, toys and play equipment in the preschool area shall be cleaned by the housekeeping staff with the disinfecting solution after each session.

6. All equipment in infant and toddler rooms (e.g. cribs, swings, walkers) shall be wiped thoroughly by the housekeeping staff with the disinfecting solution after each session.
7. Universal precautions, meaning with every child and care giver, shall be taken with handling of blood, urine and feces. **A care giver shall wear disposable gloves when cleaning a cut or a bloody nose.** Personnel shall wear disposable gloves when cleaning bathrooms and disposing of trash. **Gloves are required for use by any care giver in changing diapers, and should be changed after each use.** (In the event that an emergency precludes the use of gloves in contact with blood, cleaning of skin with soap and water is sufficient to prevent blood borne infections.)
8. All diapers and trash contaminated with spills of blood, urine, and feces shall be placed in trash cans which are lined with disposable plastic liners and are covered out of reach of children.

IMPLEMENTATION

To ensure that these guidelines are implemented, the Preschool Minister shall arrange for initial and ongoing training in infection control procedures for paid childcare staff, MMO, WPS, church workers in various activities (e.g., Bible Study, Awana) and all other volunteers. The Director of each individual program shall be responsible for the day to day observance of these guidelines.

BITING

If any child exhibits persistent biting behavior while in a preschool session, his/her parents will be notified. At the third biting offense, the parents will be asked by the Preschool Minister or the Director of that program to remove their child from preschool activities for two weeks or until such behavior ceases.

PARENTAL RESPONSIBILITY

Parents will be required to refrain from bringing their child to any session if the child has been ill during the previous 24 hours with:

An oral temperature greater than 99.5 degrees

A rash other than normal skin irritations

Diarrhea or vomiting

Any contagious symptoms (e.g. green nasal discharge, sore throat, open sore, severe coughing, etc.)

Any symptoms related to a communicable illness (infections such as pink eye, strep throat, impetigo, scabies, lice, ringworm, boils, measles and chicken pox, which are spread by person-to-person contact)

Parents are to bring disposable diapers during the time that their child is in a preschool session.

Bringing toys from home is not allowed.

DISPENSING OF MEDICINES

A Medical Authorization and Release form must be filled out and signed by the parent/guardian of a child giving permission for any Ingleside staff member to dispense medicines (EpiPen, Children's Tylenol, Children's Motrin, Children's Benadryl or topical creams only).

SPECIAL CARE PROVISION

Children under the age of six, who have been tested "positive" to the AIDS virus, or have not been tested negative by currently accepted medical standards but are the offspring of an infected adult, will participate in the nursery or children's activities in a restricted environment (i.e., separate room with a special care giver). Because bodily functions, sharing food, biting, etc., are normally well controlled from age six, children in either of the categories noted above are encouraged to participate in appropriate age group activities. Our church will seek to minister to restricted children through specialized ministries.

Any parent may request in writing to the Minister of Preschool that their child be placed with children receiving special care.

CONFIDENTIALITY OF MEDICAL INFORMATION

If information regarding a child who has an immune deficiency, whatever the cause, is made available to the Director, then he/she will make this information available only to those care givers who need to know in order to protect the child against other infections. This need to know, however, does not require knowledge of HIV status. Parents of children enrolled in children's programs shall not be privy to any confidential medical information.

I have received a copy of the **INFECTION CONTROL POLICY AND PROCEDURE** handout. I have read it and thoroughly understand my expectations. This page will be on file with the child/children's information sheets.

Signature

Print Name

Date

Preschool Minister or
Director of Program
Signature

Weekday Preschool

Goals for Children in a Preschool Group

1. To help them to learn about God, his Son Jesus and all of God's creation.
2. To help them develop a good self-image, a wholesome attitude towards their bodies and a good start toward reaching their potentials.
3. To provide opportunities for them to develop their whole personalities through
 - First-hand experiences in social relationships.
 - Physical development of large and small muscles.
 - Finding acceptable outlets for their emotions.
 - Stimulating experiences which encourage them to think, analyze problems, and arrive at different possible solutions.
 - Hearing and learning God's Word.
4. To encourage them to express themselves through materials, movement, and language by providing ample time and adequate opportunities.
5. To stimulate language development through hearing and using language.
6. To develop an awareness of their five senses.
7. To encourage independence.
8. To give them a thirst for and to increase their knowledge by asking questions and exploring their environment.
9. To help them develop a sense of curiosity through providing ample first hand learning.
10. To give them some basic experiences which will assist in and encourage future learning.
11. To provide healthy experiences with other children of the same age and to help them develop positive attitudes towards others.
12. To meet their needs as individuals and as a group.
13. To encourage them to develop a positive attitude towards teachers, school and learning.
14. To build a good relationship between the home and the school.

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2K Objectives

The following is a list of objectives for our 2K classes. All of these items will be introduced to your child in a creative learning environment. Your child will be encouraged to learn at his/her own pace and should not feel pressured. It is our goal that he/she becomes familiar with these objectives. Our curriculum offers hands-on experience, learning through fun, games, art and music.

Academic

- Recognizes first name written
 - Recognizes numbers
 - Listens to stories
 - Recognizes and distinguishes shapes and sizes
 - Identifies birthday
 - Learns simple Bible verses, rhymes and songs
-

Motor Skills

- Begins to use scissors
 - Begins to hold crayons correctly
 - Jumps and runs
 - Tries to balance on one foot
 - Throws a ball
 - Kicks a ball
-

Social Skills

Children will participate in learning activities that promote the development of personal independence and responsible behavior.

Skills emphasized will include:

- Sharing
- Taking turns
- Playing cooperatively
- Being a helper
- Learning manners
- Listening to and following directions
- Taking care of their personal items (book bags, coats, etc.)

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3K Objectives

The following is a list of objectives for our 3K classes. All of these items will be introduced to your child in a creative learning environment. Your child will be encouraged to learn at his/her own pace and should not feel pressured. It is our goal that he/she becomes familiar with these objectives. Our curriculum offers hands-on experience, learning through fun, games, art and music.

Academic

- Identifies written first name
 - Identifies numbers 1-10
 - Tells a simple story in correct order
 - Puts similar items into simple sets
 - Identifies 8 basic colors
 - Identifies 4 basic shapes (square, circle, triangle, rectangle)
 - Recites days of the week in order
 - Names four seasons
 - Recites address and phone number and identifies birthday
 - Introduction to letters
 - Identifies simple opposites (big-little, light-dark, hard-soft)
 - Recites simple Bible verses
 - Familiar with simple Bible stories
-

Motor Skills

- Uses scissors and glue correctly
 - Holds pencil correctly
 - Hops and runs
 - Runs and stops suddenly
 - Balances on one foot
 - Throws a ball
 - Catches a ball
-

Social Skills

Children will participate in learning activities that promote the development of personal independence and responsible behavior.

Skills emphasized will include:

- Sharing
- Taking turns
- Playing cooperatively
- Helping others (being a helper)
- Using manners (please, thank-you, yes/no sir and yes/no ma'am)
- Listening to and following directions
- Putting their book bags and personal items in their designated cubbies or on their hooks
- Using the bathroom unassisted

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4K Objectives

The following is a list of objectives for our 4K classes. All of these items will be introduced to your child in a creative learning environment. Your child will be encouraged to learn at his/her own pace and should not feel pressured. Our goal is that your child will be ready to enter public or private Kindergarten at the end of this school year. Our curriculum offers hands-on experience, learning through fun, games, art and music.

Academic

- Identifies written first and last name
 - Identifies numbers 1-20
 - Introduced to letters of alphabet (Phonics)
 - Writes first name
 - Handwriting Without Tears
 - Tells a simple story in correct order
 - Puts similar items into simple sets
 - Identifies 8 basic colors and basic shapes
 - Recites days of the week and names four seasons
 - Recites address and phone number and identifies birthday
 - Identifies directional terms (left-right, up-down, behind-in front, on-off, in-out)
 - Identifies simple opposites (big-little, light-dark, hard-soft)
 - Recites simple Bible verses
 - Familiar with simple Bible stories
-

Motor Skills

- Uses scissors and glue correctly
 - Holds pencil correctly
 - Hops and runs
 - Runs and stops suddenly
 - Balances on one foot
 - Throws a ball
 - Catches a ball
-

Social Skills

Children will participate in learning activities that promote the development of personal independence and responsible behavior.

Skills emphasized will include:

- Sharing
- Taking turns
- Playing cooperatively
- Helping others (being a helper)
- Using manners (please, thank-you, yes/no sir and yes/no ma'am)
- Listening to and following directions
- Putting their book bags and personal items in their designated cubbies or on their hooks
- Using the bathroom unassisted

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Kindergarten Objectives

The following is a list of objectives for our Kindergarten classes. All of these items will be introduced to your child in a creative learning environment. Your child will be encouraged to learn at his/her own pace and should not feel pressured. Our goal is that your child will be ready to enter public or private school at the end of this school year. Our curriculum offers hands-on experience, learning through fun, games, art and music.

Academic

- Science
 - Language - Saxon Phonics
 - Handwriting Without Tears
 - Math - Math Their Way; Calendar Math & Saxon Math
 - Music
 - Art
 - Health
 - Social Studies - Experience different cultures each month
 - Physical Education
 - Bible - Learning the books of the Bible, Bible stories and Bible verses
 - Character qualities
 - Identifies directional terms (left-right, up-down, behind-in front, on-off, in-out)
 - Identifies simple opposites (big-little, light-dark, hard-soft)
-

Motor Skills

- Uses scissors and glue correctly
 - Holds pencil correctly
 - Hops and runs
 - Runs and stops suddenly
 - Balances on one foot
 - Throws a ball
 - Catches a ball
 - Team Sports
-

Social Skills

Children will participate in learning activities that promote the development of personal independence and responsible behavior.

Skills emphasized will include:

- Sharing
- Taking turns
- Playing cooperatively
- Helping others (being a helper)
- Using manners (please, thank-you, yes/no sir and yes/no ma'am)
- Listening to and following directions
- Putting their book bags and personal items in their designated cubbies or on their hooks
- Using the bathroom unassisted

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Class Information

2K Team

<u>Class Days</u>	<u>Room #</u>	<u>Teacher/Assistant</u>
Monday/Wednesday	Room D-119	Dana Adams/Michelle Bridgeman
Monday/Wednesday	Room D-120	Cynthia Griffin/Sonja Pritchard
Monday/Wednesday	Room D-103	Kelly Hicks/Sabrina Carter
Tuesday/Thursday	Room D-120	Cynthia Griffin/Sonja Pritchard
Tuesday/Thursday	Room D-103	Kelly Hicks/Becky Ivey

3K Team

<u>Class Days</u>	<u>Room #</u>	<u>Teacher/Assistant</u>
Monday/Wednesday/Friday	Room D-102	Kathy Martin/Becky Ivey
Monday/Wednesday/Friday	Room D-104	Chrissie Hetes/Kimberly Faulkner
Monday/Wednesday/Friday	Room D-105	Kristen Reeves/Melanie Smith
Monday/Wednesday/Friday	Room D-106	Melanie Gorman/Pam Gibbons
Monday through Friday	Room D-107	Brandi Cloutier/Lucy Smith

4K Team

<u>Class Days</u>	<u>Room #</u>	<u>Teacher/Assistant</u>
Monday/Wednesday/Friday	Room D-109	Sarah Hawk/Mandy Castleman
Monday through Friday	Room D-111	Janet Strickland/Alika Rosser
Monday through Friday	Room D-112	Laurie Bradshaw/Keri Whitehead

5K Team

<u>Class Days</u>	<u>Room #</u>	<u>Teacher/Assistant</u>
Monday through Friday	Room D-108	Becca Prather/Michelle Ryle

Music

<u>Class Days</u>	<u>Room #</u>	<u>Teacher</u>
Monday/Tuesday/Wednesday	D-110	Melanie Collins

P.E.

Monday through Friday	Gym
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Weekday Preschool Map

Official Withdrawal Form

Ingleside Baptist Church

834 Wimbish Rd., Macon, GA 31210 P.478.477.7251 F.478.477.7256

Student Name: _____

Class: _____

Date of Withdrawal: _____

Reason for Withdrawal: _____

New Address if Moving: _____

Parent's Signature: _____

Office Use Only

Date Withdrawal Form received: _____

Are all books that were checked out returned? Yes / No

Are tuition and fees current? Yes / No

Director's Signature

Date

